



Australian Council for Adult Literacy

supporting literacy and numeracy education for adults

Annual General Meeting 2017

Minutes

DATE: 18 October

VENUE: Redback Conferencing Centre

	ITEM	ACTION
	<p>Present (Attendees): Anna Musgrave, Lorraine Sushames, Daniella Mayer, Ann Kelly, Cheryl Wiltshire, Michele Sutcliffe, Jenni Anderson, Margaret McHugh, John Guenther, Rhonda Martin, Allison Stewart, Rosemary Wallace, Kolin Finlay, Brigette Bergin, Joanne Medlin, Jill Gillespie, Debra Urquhart, Bernie Aquilina, Vicki Hartman</p> <p>Apologies: Andrea McMahon</p> <p>In attendance: Don MacDowall (Executive Support)</p>	
1.	<p>Previous minutes</p> <p>Minutes of the 2016 Annual General Meeting held on 19 October 2016 via Webinar/ teleconference were confirmed and accepted by the meeting.</p> <p>Moved: Lorraine Sushames Seconded: Michele Sutcliffe</p> <p>All in favour</p>	
2.	<p>Executive's report – report attached</p> <p>Report was moved and accepted.</p> <p>Moved: Lorraine Sushames Seconded: Cheryl Wiltshire</p> <p>All in favour</p>	
3.	<p>Treasurer's report</p> <p>The audited accounts of ACAL were presented to the meeting by Lorraine. Penny Carroll reviewed financial status and has reported that the accounts are an accurate and true account of ACAL finances.</p> <p>The report was moved and accepted as a true and accurate account of ACAL finances.</p> <p>Moved: Margaret McHugh seconded: Debra Urquhart</p> <p>All in favour</p>	
4.	<p>Election of office bearers</p> <p>Don chaired this section of the meeting.</p> <p>Don reported that there were four nominations received match the number of vacancies with a slight change. Previously we have had a President and a Vice-President however this year we are moving to have two Co-Presidents. I would like to introduce Daniella Mayer, Chisolm</p>	

	<p>Institute and Joanne Medlin TAFENSW, who will be Co-Presidents for next 12 months, Vicki Hartman Tauondi Aboriginal College in SA (Secretary) and Lorraine Sushames (Charles Darwin University, NT (Honorary Treasurer).</p> <p>These are the only people who are elected to ACAL. The remainder of the committee are made up of State representatives appointed by State bodies.</p> <p>Don handed the role of chair to Daniella.</p>	
5.	<p>State and territory representatives – elected by State Councils</p> <p>QCAL: Ann Kelly</p> <p>SACAL: Michele Sutcliffe</p> <p>NSW: Debra Urquhart</p> <p>TCAL: Andrea McMahan</p> <p>VIC: Rhonda Pelletier</p> <p>WAALC: Cheryl Wiltshire</p>	
6.	<p>Appoint the auditor</p> <p>The auditor Penny Carroll of Outer Eastern Bookkeeping was appointed for the next financial year.</p> <p>Moved: Lorraine Sushames Seconded: Vicki Hartman</p> <p>All in favour</p>	
7.	<p>Meeting closed at 3.53 pm</p>	