



Australian Council for Adult Literacy

supporting literacy and numeracy education for adults

Annual General Meeting 2016 Minutes

DATE: 19 October 2016

VENUE: Redback Conferencing Centre

	ITEM	ACTION
	<p>Present (Attendees): Anna Musgrave, Jenni Anderson (President), Lorraine Sushames (Treasurer), Michael Chalk, Daniella Mayer, Kerry Bowe, Michael Dalton, Rhonda Pelletier, Lindee Conway, Ann Kelly, Ursula Baldwin, Ann Leske, Ann Irving, Cheryl Wiltshire, Ewa Ronacher, Mary Wallace, Anita Planchon, Bernie Aquilina, , Bronwyn Janke, Michele Sutcliffe, Emily Taylor, Vicki Hartman (Secretary),</p> <p>Apologies: Sue Shore, Jan Hagstan, Pauline Omaley, Keiko Yasukawa, Margaret McHugh</p> <p>In attendance: Don MacDowall (Executive Support)</p>	
1.	<p>Previous minutes</p> <p>Minutes of the 2015 Annual General Meeting held on 24 September 201 at 4.50 pm at Sanctuary Function Centre, Adelaide Zoo were confirmed and accepted by the meeting.</p> <p>Moved: Lorraine Sushames Seconded: Mary Wallace</p> <p>All in favour</p>	
2.	<p>President's report</p> <p>Jenni welcomed everyone and thanked for participating in the ACAL AGM. Jenni presented the President's report. Key points were:</p> <ul style="list-style-type: none">○ Jenni represented ACAL on:<ul style="list-style-type: none">○ Reading and Writing Hotline Steering Committee○ Foundation Skills Professional Standards Framework Project○ Attended a Back Bench Committee Meeting for Education in Canberra in February○ Attending an Indigenous Leaders Forum in Darwin in November○ 2016 NCVER Foundation Skills Literature Review Project which Keiko has implemented this year. Four Foundation Skills practitioners had been involved (Lynda Cameron and Jo Medlin - TAFENSW, Daniella Mayer Chisolm Institute – VIC and Jane Newton – Manufacturing Skills Australia). Project funded by NCVER and supported in partnership with University of Technology Sydney (UTS) and ACAL. Supported by mentors, Keiko Yasukawa (UTS) and Michelle Circelli (NCVER). Their work is expected to be published on NCVER website by end of year.	

	<ul style="list-style-type: none"> ○ Resilience - ACAL and sister organisation in the UK, Research and Practice in Adult Literacy (RaPAL) explored possibility of joint project early 2015. Decided on joint publication of adult learner resilience stories. Learners were encouraged to write their stories. Tara Furlong, Julie Furnivall and ACAL Reps – Ros Bauer and Keiko Yasukawa collaborated over 18 months with project officer Michael Chalk. Publication is available as a PD; e-book or print copies on ACAL website. ○ Advocacy – thanks to the input of committee members, ACAL has been active in writing letters and/ or met with - Back Bench Education Committee; Leaders of major political parties; Assistant Minister for Voc. Ed. and skills and the previous Minister of Voc. Ed and Skills; Shadow Minister for Ed and for TAFE and Voc. Ed.; Jodi Schmidt, Chairperson for Education and Training IRC; Philip Le Feuvre, Head of Engagement, PwC’s Skills for Australian, Skill Service Organisation responsible for TAE and FSK training packages. ACAL received varying responses. ○ We have seen SBS Insight show on Adult Literacy, Foundations Skills Professional Standards Framework Project back on agenda and FSAT released for further trialling. ○ ACAL Aims – still much work to be done such as PD for Adult Literacy Numeracy teachers; coordinated state and federal approach to community and family literacy and numeracy learning pathways; program to replace WELL; positive change for adult Indigenous language, literacy and numeracy. ○ Thank you to: <ul style="list-style-type: none"> ○ The ACAL Executive Committee, ACAL State Representatives, Margaret McHugh who is retiring from ACAL. Thank you for your participation and work. Thank you to Don (ACAL Executive Support); Joyce Paliza-Benda, ACAL Cadet and Michael Chalk, Project officer. ○ Recognise Kita Scott awarded ACAL Life membership in recognition of her contribution over many years. ○ ACAL 2017 Conference in Darwin and webinars are some ways ACAL is continuing to support practitioners around Australia. <p>It has been an honour to serve as ACAL president over the last four years. Thank you for opportunity to be involved in ACAL. I encourage you all to get involved in ACAL/ State Councils.</p> <p>Report was moved and accepted.</p> <p>Moved: Lorraine Sushames Seconded: Rhonda Pelletier</p> <p>All in favour</p>	
3.	<p>Treasurer’s report</p> <p>The audited accounts of ACAL were presented to the meeting by Lorraine. Penny Carroll reviewed financial status and has reported that the accounts are an accurate and true account of ACAL finances.</p>	

	<p>The report was moved and accepted as a true and accurate account of ACAL finances.</p> <p>Moved: Cheryl Wiltshire seconded: Mary Wallace</p> <p>All in favour</p>	
4.	<p>Election of office bearers</p> <p>Jenni stepped down and Anna Musgrave chaired this section of the meeting.</p> <p>Anna declared the positions of President; Vice President; Honorary Treasure and Honorary Secretary vacant. Four nominations received, one for each position. Anna hereby declared that the following people were elected unopposed to the ACAL Executive 2016/ 2017.</p> <p>Jenni Anderson (President), Lorraine Sushames (Honorary Treasurer), Daniella Mayer (Vice President) and Vicki Hartman (Secretary)</p> <p>Anna handed the role of chair back to Jenni. Jenni welcomed Daniella to Executive.</p>	
5.	<p>State and territory representatives – elected by State Councils</p> <p>QCAL: Ann Kelly</p> <p>SACAL: Michele Sutcliffe</p> <p>NT: TBA</p> <p>NSW: Pam Osmond</p> <p>TCAL: Annette Griffin</p> <p>VIC: Rhonda Pelletier</p> <p>WAALC: Cheryl Wiltshire</p>	
6.	<p>Appoint the auditor</p> <p>The auditor Penny Carroll of Outer Eastern Bookkeeping was appointed for the next financial year.</p> <p>Moved: Mary Wallace Seconded: Cheryl Wiltshire</p> <p>All in favour</p>	
7.	<p>Meeting closed at 3.24 pm</p>	